



Terry Zeigler
Chief of Police

POLICE DEPARTMENT

Kansas City, Kansas



Summer Job Program

Accepting Applications: March 22, 2018 through April 12, 2018

Applications may be obtained in the Human Resources Department of the Unified Government of Wyandotte County/Kansas City, Kansas, 701 North 7th Street, Room 646, Kansas City, Kansas 66101. **Applications may be picked up between the hours of 8:00 a.m. and 5:00 p.m., Monday thru Friday.** Completed applications, together with transcript information, must be filed with the Human Resources Department no later than **5:00 p.m. on April 12, 2018.**

Job Description and requirements: Responsible for representing the Police Department in a professional manner while providing support and assistance to community outreach programs, neighborhood groups, professional business groups, anti-crime initiatives, and at-risk juvenile development programs. Expected to be a community role model and exemplify the high ethical and moral standards set by the police department while participating in law enforcement observations and supporting sworn and non-sworn members of the KCKPD. This position will teach entry level skills such as customer service, work ethic, clerical skills, and community engagement. Duties might include: providing support and assistance in activities such as youth programs, assisting with community outreach activities, attending neighborhood watch meetings, attending business district anti-crime meetings, serving at community food kitchens within our community, participating in community policing programs such as neighborhood cleanups, minor home repairs, and any other project that involves interaction with the community. Duration of program is from June 7, 2018 thru August 1, 2018.

Minimum Qualifications: This program is limited to High School students in good standing, and is an initial stepping stone toward a career in public service. Applicant must be a United States Citizen and a Wyandotte County Resident between the ages of 16 and 19 years of age. Applicants will need to submit transcripts (unofficial are acceptable) from school that include information about grades and attendance records.

Salary Range: \$9.50/hour

Applicants applying for the Summer Job Program will be required to pass a pre-employment drug screen.

It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment.

MUST BE A RESIDENT OF WYANDOTTE COUNTY.

PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND EMPLOYMENT ELIGIBILITY

The United Government of Wyandotte County / Kansas City, Kansas is an Equal Opportunity Employer and values diversity in its workforce.



Application # _____

APPLICATION FOR KCKPD SUMMER EMPLOYMENT

**UNIFIED GOVERNMENT OF
WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

Human Resources

701 North Seventh Street, Suite 646

Kansas City, Kansas 66101-3064

(913) 573-5660 • www.wycokck.org • (913) 573-5688 (Job Line)

PLEASE PRINT

Name: _____
(Last) (First) (M.I.)

Other name under which you have worked: _____

Current Address: _____
(Number and Street)

(City) (State) (Zip Code)

Phone: (____) _____ Alternate Phone: (____) _____

Date: _____

Position Desired: **KCKPD Summer Job Program**

Driver's License No: _____ State: _____ Expiration Date: _____
(If required by position)

Social Security No.: _____

APPLICANT'S CERTIFICATION AND AGREEMENT – PLEASE READ CAREFULLY

The information I have supplied is true and correct to the best of my knowledge. I agree that all statements I have made herein are subject to investigation and confirmation by the Unified Government. I understand that any falsifications, misrepresentations, or omissions of fact may preclude or result in withdrawal of an offer of employment or may result in discharge from employment if I am already employed.

I agree that the Unified Government may verify the information I have given relating to my background. I authorize any current or former employer, educational institution, or other person or entity to disclose any information relating to my background, other than information whose disclosure would be expressly prohibited by statute, and release any current or former employer, educational institution, or other person or entity who discloses such information from any and all liability for making such disclosure.

I understand that any offer of employment made to me will be subject to my passing a physical examination and drug screen prior to beginning employment.

I further understand that, if employed by the Unified Government, I must be a resident of Wyandotte County, Kansas or be willing to relocate within twelve months of the date of hire.

Applicant Signature

Date

The Unified Government of Wyandotte County/Kansas City, Kansas is an equal opportunity employer and will ensure that all applicants are considered for hire without regard to race, color, religion, national origin, sex, age disability, or veteran status.

Please print

PERSONAL DATA

Are you legally authorized to work in the United States? Yes No (Proof of identity and eligibility will be required upon hire.)

Have you previously been employed by the Unified Government? Yes No

If yes, when? Department:

Are you related to someone who currently is employed by the Unified Government? Yes No If yes, please list relative(s)

Name: Department:

Name: Department:

EDUCATION AND TRAINING Highest level completed: High School (Specify grade ___) College (Specify year ___)

Last school attended: _____

Specialized training, course work, licenses, or certifications received which you feel better qualify you for the position for which you are applying:

Typing speed _____ Shorthand speed _____ Other office machines _____

List all other skills you have that could help you qualify for this position:

EDUCATION AND TRAINING

List below present and past employment, beginning with your most recent employer.

Name and address of company and type of business:	From Mo./Yr.	To Mo./Yr.	Starting Salary	Ending Salary	Reason for Leaving
	/	/			

May we contact this employer? Yes No Describe your duties:

Telephone: ()

Job Title:

Name and address of company and type of business:	From Mo./Yr.	To Mo./Yr.	Starting Salary	Ending Salary	Reason for Leaving
	/	/			

Describe your duties:

May we contact this employer? Yes No

Telephone: ()

Job Title:

REFERENCES

Name	Address	Phone No.